

**Canadian Volkssport Federation**  
**Permanent Trail Sanction Application 2017**

**IVV Activation**                      **PT Opens**                      **PT Closes**

**Date(s): YYYY-MM-DD**      \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_

**Local Association**

[1] Name: \_\_\_\_\_ [2] CVF No \_\_\_\_\_

**Sport**

[3] PT Type \_\_\_\_\_ Sport Type \_\_\_\_\_ [4] Activity Type \_\_\_\_\_  
[5] Distance(s) \_\_\_\_\_ km [6] Level of difficulty \_\_\_\_\_

**Walk Location and information**

[7] Start Point address \_\_\_\_\_  
[8] City / Town \_\_\_\_\_  
[9(a)] Province \_\_\_\_\_ [9(b)] Postal Code \_\_\_\_\_  
[10] Start Point Name \_\_\_\_\_  
[11] General Area \_\_\_\_\_  
[12] Walk Name / Theme \_\_\_\_\_ Start / Finish Times

**Contact person / Person responsible for Event**

[13] Name \_\_\_\_\_ Phone \_\_\_\_\_  
[14] Email \_\_\_\_\_ [Club or walk organizer / leader]

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**Special Walking Programs:**

Capital Cities \_\_\_\_\_ Community \_\_\_\_\_ Lighthouse \_\_\_\_\_ TCT \_\_\_\_\_ Dock & Walk \_\_\_\_\_  
Other \_\_\_\_\_ Murals \_\_\_\_\_ TCT & Pavilion \_\_\_\_\_

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**Declaration**

This application is forwarded with 90 days' notice, enclosing the following:

[15] The Event fee of \$ \_\_\_\_\_ in full; The liability insurance premium of \$10.00  
[16] Cheque # \_\_\_\_\_ Cheque Date: \_\_\_\_\_

We undertake to ensure that the IVV / CVF Certification Stamp received by the sponsoring Club / Organization in response to this Application will be used solely for the above Event and shall not be loaned to any Club / Organization, nor used for any non-sanctioned Event. We also undertake to ensure that the Certification Stamp for the above Event shall be used in IVV record books only and appropriate statistics will be returned to the CVF / FCV or the respective Regional Organization within 30 days of the end of the Event date shown above.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Please print name

**Approval**

The above Application meets all requirements of the IVV / CVF/FCV, and the respective Regional Organization, and is hereby APPROVED.

Sanction No              CDN-17 \_\_\_\_\_

Signed \_\_\_\_\_  
Sanction Authority                      Date

**Permanent Trail Information and Directions to Start Point, if given are on the back of this sheet.**

Directions \_\_\_\_\_  
 To \_\_\_\_\_  
 Start Point \_\_\_\_\_

Walk \_\_\_\_\_  
 Description \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please Note the proper assembly of the official IVV / CVF stamp with this slug



- General:** Full and accurate details, entered clearly in the proper spaces and accompanied by all necessary enclosures will enable prompt approval.
- Item No.** IVV Activation is usually Dec 1 of the year preceding. Enter the date the Permanent Trail opens and the date the Permanent Trail closes. The number of days the event is open will determine the sanction fee.
- [1] Enter the full name of the CVF Volkssport Club, Affiliate or Associate member.
  - [2] State the Club CVF Membership Number; e.g. CVF 107 [For new clubs: Leave space blank]
  - [3] Show if this event is a PT, SEAS, MSEAS or SSEAS & show the type of event e.g. Walk, Cycle
  - [4] Show the Activity type e.g. Self-Guided / Map Walk
  - [5] State the length of the trail / course in kilometers [km] ‘rounded’ to the nearest whole kilometer.
  - [6] State the level of difficulty for both Incline [Scale = 1 – 5] and Terrain [Scale = ‘A’ – ‘E’]
  - [7] State Full address of the Start Point
  - [8] Name of City or Town
  - [9(a) & (b)] Province written out in full and Postal Code
  - [10] State the Name of the Start Point
  - [11] The general area in which the walk takes place; e.g. university
  - [12] If the walk has a specific name or theme, please indicate it here.  
 Indicate the start and finish times for the permanent trail in the box, using the 24hr clock e.g. 08:00 – 18:00 or dawn to dusk if the start point is open 24 hours.
  - [13] Please give the particulars of the Contact Person or the Person Responsible for the event.
  - [14] The email address could be very helpful if there are any questions.
- Special Walking Programs:** Please indicate with an ‘X’ which, if any, of the indicated CVF Special Walking programs this Permanent Trail or Seasonal Event qualifies for. Any Permanent Trail or Seasonal Event may qualify for more than one Special Walking Program.
- [15] **Fee Schedule** [2016]; Year round (PT) and Seasonal (SEAS) Walks [more than 6 months] = &100.00; Mid-Seasonal (MSEAS) [4 months to 6 months less 1 day] = \$75.00; Short Seasonal (SSEAS) [up to 4 months less 1 day] = \$50.00. These fees are set automatically by the database when the dates are entered. For new Clubs ONLY: In order to promote the creation of new clubs, the CVF Board of Directors will waive the sanction fees for up to 10 Scheduled Events and 2 Permanent Trails for up to 2 years. The insurance premium in effect is still applicable, however. New clubs should contact their Regional Director in this regard.  
 Since all IVV, CVF / FCV Events must be covered by Liability Insurance, the cost of the current insurance premium per Event: i.e. \$10.00 for \$2,000,000 coverage will be entered.
  - [16] Enter the cheque # and date of cheque here.  
 Except for Guided Events, all CVF Permanent Trails and Seasonal events normally require submission of two draft copies of a Brochure showing all necessary details [as per CVF / FCV Rule / Reg. Art 12] including a sketch of any award. Publication of the same information in a regional booklet, calendar or on a website is also acceptable.

Please Mail completed forms and fees to: CVF / FCV, P.O. Suite 604 – 251 Bank St, Ottawa, ON K2P 1X3

**Clubs in BC and Alberta should send this application to their Regional Association’s designated Sanctions Coordinator.**