Dates and deadlines
2016 – 2017

The following are proposed dates and deadlines for the annual renewal cycle. Clubs in BC and Alberta, please note: you may have deadlines preceding the ones for the rest of Canada. Please follow directions given by your Regional Director or Sanctions Coordinator.

1) **Friday, Aug 19** – first packages sent to clubs based on 2016 information; check and revise for 2017.

2) **Thursday, Sept 01** - Membership number cut-off date for setting club membership dues according to new fee schedule approved at the 2007 AGM in Victoria, BC and revised by the Board of Directors annually.

3) **Wednesday, Sept 7** – Deadline to notify CVF office of club membership total for new membership fees.

4) **Thursday, Sept 8** – Deadline for Volkssport Canada submissions.

5) **Wednesday, Sept 21** – deadline for clubs to complete spreadsheet or return paperwork to CVF based on #1 above for 2017**.**

a) **Clubs in Alberta** – CVF & VAA dues and membership forms, Sanction forms and Event Calendar Tear sheets for 2017 calendar year to Richard Parr by **Thursday, Sept 15**

6) **Friday, Sept 23**– final, updated information for 2017 sent back to clubs for verification, revision, and possible additions.

7) **Wednesday, Oct 19** – deadline to return completed revision of scheduled events and Permanent Trails, or return paper information for 2017 back to CVF office.

8) **Wednesday, Nov 2** – first quarter 2017 bill for [a] walks, [b] annual renewal of membership and [c] club membership fee totals sent to clubs.

9) **Thursday Dec 1** – [a] club membership renewal, [b] club membership total fees and [c] first quarter 2017 sanction fees due from clubs.

10) **Thursday, Dec 8**: deadline for Volkssport Canada submissions.

11) **Friday, Feb 10, 2017** – Request for AGM motions sent to clubs.

12) **Friday, Feb 10, 2017** – Notice of Annual General Meeting package sent to clubs

13) **Wednesday, March 08, 2017** – Deadline for submission of reports for 2016 CVF Annual Report – Volkssport Canada Edition

14) **Friday, March 10, 2017** – deadline to return AGM motions from clubs.

15) **Friday, April 14, 2017** – deadline to submit CVF Volunteers Service Merit Award Nominations and Proxies from clubs.

16) **Friday, April 21, 2017** – information sent to materials supplier for AGM Awards, etc.

17) **Friday, April 28, 2017** – deadline to receive submissions from clubs for best 2016 Volkssporting Festival.

18) **Monday, May 08, 2017 <u>OR</u> Saturday/Sunday, May 13 / 14, 2017 – World Walking Day[s].**

19) **Saturday, May 20 to Monday May, 22, 2017 – CVF National Walking Weekend. President's Challenge.** All clubs are encouraged to schedule an event this weekend to see if we can put all the distances together to total the distance across Canada.

20) **Friday, May 12, 2017**: Deadline for **2016 Best Volkssporting Festival** nominations to CVF office.

21) **Sunday, May 28, 2017**: CVF AGM by teleconference at 15:00 (3 pm) EDT or 12:00 PDT